



TUT SRC & SFC

2026 Elections

Registration Guide

A step-by-step guide for students who want to stand as candidates for the Independent SRC, Campus SRC or Student Faculty Council.

Institute of Election Management Services in Africa (IEMSA)

tutelections@iemsas.co.za · WhatsApp +27 69 286 1381 · www.tutsrc-elections.co.za

KEY DATES

Election timetable

Register early — vetting takes time and each window closes at midnight on the final day.

16 – 26 Jul 2026	Registration of SRC candidates
20 Jul – 01 Aug 2026	Registration of SFC candidates
20 Jul – 10 Aug 2026	Nomination period
13 – 17 Aug 2026	Vetting of candidates
17 Aug 2026	Publication of candidate lists
09 – 11 Sep 2026	Online voting (24 hours a day)
11 Sep 2026	Results announcement

Full timetable and any updates are published on the Documents page of the election website.

WHO CAN REGISTER

Three registration paths

Choose the path that matches the office you want to contest. Every applicant must be a bona fide, registered TUT student in good academic and disciplinary standing.

ISRC — Independent SRC structure

For recognised independent student structures (organisations or slates) that wish to contest the SRC elections as a body. ISRC registration is by IEMSA invitation only: the invited Rep 1 receives a personalised registration link by email and, once submitted, a second representative (Rep 2) verifies and completes the structure's registration.

CSRC — Campus SRC

Stand as a portfolio holder for your specific TUT campus. Open to registered TUT students at that campus.

SFC — Student Faculty Council

Contest a seat on the faculty council for the faculty in which you are registered. SFC candidates must obtain a minimum of 25 signatures of support from students within their faculty.

You may not:

- Be a member of staff at Tshwane University of Technology.
- Seek election to the CSRC and SFC at the same time.
- Continue to hold office if you no longer meet the requirements of the applicable constitution.

BEFORE YOU START

What you'll need

Have the following ready before you open the registration form — it takes about 10 minutes to complete.

- TUT student number — used to verify your registration with the university.
- A working email address — a one-time PIN (OTP) is sent here to confirm ownership.
- Cellphone number — for election-related notifications.
- Campus and faculty — the campus and faculty you are registered at for the 2026 academic year.
- Portfolio choice — the seat you intend to contest.
- A short motivation — why you are standing (2-3 short paragraphs is enough).
- A recent headshot (optional) — used on the ballot and candidate booklet if provided.
- SFC only: a minimum of 25 signatures of support from students within your faculty.

STEP 1

Choose your registration type

Go to tutsrc-elections.co.za/register and pick the card that matches the office you want to contest.

- 1** Open the election website in any modern browser on a phone, tablet, laptop or desktop.
- 2** Click Register as a candidate in the top navigation.
- 3** Select ISRC (invitation only), CSRC (Campus SRC) or SFC (Student Faculty Council). Each path opens a form tailored to that office.
- 4** Read the eligibility notice at the top of the form before you start typing — you'll be asked to accept the Terms and the POPIA notice at the end.

STEP 2

Complete the registration form

The form is split into short sections so you can move through it quickly. All fields marked with an asterisk are required.

Personal details

- Full names and surname (as they appear on your student record).
- Cellphone number and email address.

Academic details

- TUT student number.
- Campus and faculty for the 2026 academic year.
- Qualification and current year of study.

Candidacy details

- The portfolio you are contesting.
- A short motivation (why you are standing).
- Optional headshot for the ballot and candidate booklet.

SFC applicants: upload your signed list of at least 25 supporting signatures from students within your faculty.

STEP 3

Verify your email with an OTP

As soon as you submit the form, IEMSA sends a six-digit one-time PIN to the email address you provided. Entering the OTP is what turns your submission into a valid application.

- 1** Open the email titled “Your TUT elections verification code”. Check your spam / junk folder if it isn't in the inbox.
- 2** Type the six-digit code into the verification screen. The code is valid for 10 minutes.
- 3** If the code has expired, click Resend code to receive a fresh one — a short cool-down applies between requests.
- 4** Once accepted, you'll see a confirmation screen and receive a receipt email with your reference number.

Keep the confirmation email — it's proof that your application reached IEMSA.

STEP 4

Second-representative verification (ISRC only)

For Independent SRC structures, a second representative (Rep 2) must confirm the registration on behalf of the structure.

- 1 IEMSA emails Rep 2 a unique verification link using the address supplied by Rep 1.
- 2 Rep 2 clicks the link, reviews the structure's details, verifies their email via OTP and sets a portal password.
- 3 The link is single-use and tied to Rep 2's email — it cannot be forwarded.
- 4 Registration is only complete once Rep 2 finishes this step. Both representatives can then sign in to the structure's portal.

CSRC and SFC applicants can skip this step — those paths don't require a second representative.

STEP 5

Vetting, confirmation and the ballot

Once your application is complete, IEMSA verifies your eligibility with the university and publishes the vetted candidate list.

- 1** Vetting (13 – 17 Aug 2026): IEMSA confirms your registration status, campus, faculty and disciplinary standing with TUT.
- 2** Outcome email: you will receive a written outcome — accepted, provisional (correctable) or declined with reasons.
- 3** Publication (17 Aug 2026): the final vetted list is published on the election website.
- 4** Voting (09 – 11 Sep 2026): your name and (if supplied) photograph appear on the online ballot for eligible voters.
- 5** Results (11 Sep 2026): results are announced on the election website and by email to all candidates.

RULES

Rules & code of conduct

Registration is subject to the full rules published under Documents on the election website. In summary:

- Submit your own application — impersonation disqualifies you.
- All information you provide must be true and belong to you.
- Do not attempt to influence, disrupt or bypass any part of the voting platform.
- Breach of these rules may lead to disqualification and, where warranted, disciplinary or legal action.

Read in full:

- Election Guidelines — rules and procedures governing the elections.
- SRC Constitution — as approved by TUT Council (20 June 2025).
- POPIA Policy — how IEMSA processes your personal information.
- Terms of Use — conditions of participation on this website.

HELP

Need help?

If anything is unclear, or you're not receiving an OTP or verification email, contact the IEMSA elections office. Please include your student number and a short description of the issue.

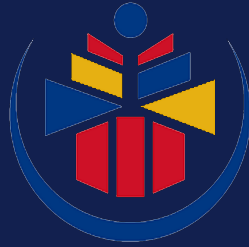
Email	tutelections@iemsa.co.za
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WhatsApp	+27 69 286 1381 (text messages only)
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Website	www.tutsrc-elections.co.za
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Notices	Subscribe on the Notices page for updates on dates, deadlines and outcomes.
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Office hours	Monday – Friday, 08:30 – 16:30 (SAST).
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Good luck.

Thank you for standing for student leadership at TUT.

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